

HRRMC Board of Directors Meeting

July 12, 2011

AGENDA

Welcome: Call to order and determination of Quorum: Galen

Introduction of Guests: President Galen Lutz

Notes from President: Galen

Reading and approval of Minutes from 6/14/11: Celine

Treasurer's Report: Wayne/Judy

CPA Report and Issues relating to Federal nonprofit status: Nancy Kramer

Report on Bookkeeper's meeting and revised roles and job descriptions: Judy

Report on Road Maintenance Projects and Issues: Bruce

Annual Newsletter/Ballots: Mats

Update on HRRMS Website: Mats

Other Business:

Next Meeting: August 9 @ 4:00pm

Adjournment:

HRRMC Board of Directors Minutes
June 14, 2011

Call to order and determination of Quorum: Galen Lutz

All directors were present except Bruce Petrovic and Yisrael Gorali.

Notes from the president: Galen indicated that upcoming newsletter, ballots and annual meeting would be coming up on agenda. The letter that Jerry Halverson passed out at the end of the last meeting was addressed. In it he had made accusations about board members. The president asked board members if they had any comment on the letter. None had, except to say that the board is happy with the integrity of the present board.

Minutes were read and approved without modification.

Treasurer's Report: The report was approved with reference to the new format. There was agreement that the new format came closer to a better reality than the past ones.

A motion was made to have the BK provide a PNL and balance sheet that reflect the last 6 months of expenditures and income. This should be reported to finance committee one week before the monthly meeting. (Passed unanimously)

Galen noted that Sandy our sec'y is working on transferring her notary license from Alaska to Hawaii. This would SAVE US A LOT OF \$\$ on notary fees.

A discussion ensued about or paying bookkeeper wages for duties that could be done by the board. (Examples: Picking up mail at P.O x 3per wk; TMK research on what's owed since office files are not current, travelling to Ranchos for signatures, unlimited answering of phone ,fax and e-mail without curtailment etc.)

As a result of these discussions it was agreed and a motion was made to:

That the Finance Committee would address the issues of job descriptions and review to eliminate duplication of efforts, services and cost between BK and Sec'y.

Meeting to be held June 21st @ 10:00 AM

Approved unanimously.

As a result of all the previous discrepancies a motion, though seemingly unnecessary was put forth:

Board approval is necessary for any change in policy, process or communications and no communication should be sent out without the President's approval.

Kohala Gate: Large bush obstructing view.....Wayne will take care of it.

Audit: Will listen to speakers at next meeting and proceed accordingly

Filing issues were raised and we are years behind on our TMK filing. We have to ensure that no documents from HRRMC are at an office or home of any of our employees. This issue will be addressed at the meeting on June 21st.

Kohala Gate: Don Nitsche will head up a group to refine the policy and Galen will poll the board for approval.

Annual Newsletter/Ballots:

Mats will chair and Judy, Don and Celine will assist.

Summary of CV's for new candidates or re-election people needed by July 1st..

Camera Issue: He said / she said write it of.....

Lock on inside door to office needed for security....The RMC will take care of that-Gate chain needs to be tightened regularly...Wayne and Bruce spent several hours resolving a jam.

Home Owners Association: Lack of clarity about the fact that membership is voluntary.

A motion was made and passed unanimously that all prospective board members should accompany their application and CV with a PD check in order to be considered and that a week would be allowed for the Board to consider an applicant.

Adjournment at 5:48

Next meeting on July 12th @ 4:00pm