

HRRMC Board of Directors Meeting

Minutes August 9, 2011

Call to Order and Determination of Quorum: The meeting was called to order at 4:05pm.

All members were present except Mats Fogelvik and Celine Lowe who were both excused.

Guests were: Damon Anderson, Carmela Brooks, Cynthia Hamiques, Evelyn Becker, Linda Somers, Jerry Halverson and Gail Lamson.

Notes from the President: The president requested that Robert's Rules of Order be followed at all meetings both because it is the professional thing to do and for the sake of the secretary taking notes and the recorder being able to be clear. Membership on all committees should be no more than three (3) unless approved by president.

Each committee should meet at least once a month.

If an item is not on the agenda, it will not be discussed. Therefore, directors need to respond to request for agenda items.

Reading and Approval of Minutes: *The minutes were read and approved unanimously with the following corrections: Fog seal will be conducted gradually depending on available funds; Bruce was given a HFN credit card with PIN code for diesel fuel (one card only).*

Treasurer's Report: Judy mentioned the profit and loss statement from the BK. She requested that this report be postponed to next meeting because there was payroll information that was assigned to Celine not available to her. Galen read Celine's proxy vote and rationale re. **Professional liability for BK.** It was agreed to defer to next meeting. Judy will confer with CPA re. Coverage through her company.

Wayne gave his review of phone bill. There are so many additional charges that are running up the bill. Someone suggested checking on whether we are paying for commercial lines.

Utility bill was also reviewed that included the broadband use. Bruce was approached by another company to erect a tower on our property deferred to next months meeting.

The issue of fax machine was discussed. A motion to have a phone that will detect fax.

Motion: Research if our current line can accommodate phone and fax. Judy rescinded the motion. Motion to **cancel** Judy's motion. (Passed unanimously)

Office Procedures: What's working/not

Motion: To defer this section so all people involved be on the same page and working together. Bookkeeper and office staff be at the same meeting. Finance meeting on Aug. 16th. The motion passed unanimously.

Road Maintenance Report: Kyle contacted about replacing the RM specialist. He does not take direction and disappears in the sub-division. Bruce will inspect fluid levels in tractor tomorrow. Damien offered to join RM committee.

Exiting Gate: A neighbor has a problem with people turning in the driveway. Tom will work with neighbor to solve the problem and will report to RMC. (Passed unanimously)

Put up a sign that says, "Gate Key Required" well before the gate. "Gate ahead no outlet without key." Motion: To put up larger sign a block before gate. Passed unanimously.

SWAP Meet Community Report: Lining and striping/ No parking/No vending stripes in yellow.

Orient existing "No Parking" signs to face traffic.

Drawing up handbills for distribution to cars.....deferred until we see how striping works. Galen has drafted letter to PD re police being notified of the OV SWAP meet .

Newspaper letter already delayed pending progress of existing measures.

Annual newsletter/ballot update: All mailed. Galen thanked those who helped get the mailing out.

Other Business: Access to HWY from Frontage Rd. State's issue not ours. Free to call State if you wish.

Next Meeting: September 13, 2011

Adjournment: The meeting was adjourned at 5:22pm.

Next Agenda: Judy requested to be on agenda for next meeting for CPA's report/findings including profit/non profit status. Rose depreciation of Roads.

(Dues not taxed, only taxed on interest or other revenue).

Business Card for Board Officers: Will be researched. Past ones were never used by some members.