

*to be amended -
Phillis will send*

HAWAIIAN RANCHOS ROAD MAINTENANCE CORPORATION

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HRRMC Board of Directors Meeting

Minutes

February 20, 2014

The meeting was called to order at 4:02 pm and a quorum was determined.

Present: All Board members: except Celine who was excused, Galen who was unexcused.

Guests: Squeak , Jerry Halvorson and John Poetzel. (? = don't have last names)

Minutes: Read by board prior to meeting. No changes made. Motion to accept: Tammie, seconded by Maiki, approved by all.

Discussion to pay Maira mileage for post office runs on her own time. Motion to approve by Tom, seconded by Maiki and approved by all.

Discussion to allow Maira to work extra hours (up to 10 hrs. monthly) to complete necessary tasks when workload high without prior approval. Motion by Maiki, seconded by Tom and approved by all.

Revised office procedures reviewed. Motion by Mats to approve, seconded by Phillis and approved by all.

Treasurer's Report: Presented by Tammie. Report is on cash basis. This makes Accounts Receivable negative. On Profit & Loss Statement, more money was received than spent this month. Motion by Linda to approve, seconded by Tom and approved.

Road Maintenance Report: Tom reported. Concerns expressed regarding Kyle finishing all work by the deadline. Mats to call Kyle and remind him of deadline.

Road Maintenance Database: Linda presented progress. Discussion. Linda and Tom to meet and discuss what data is necessary.

Mats reported that new owner of auctioned property paid past due road maintenance fees. Interest waived. It was questionable if we would have collected if owner fought paying the lien. Therefore, future lien documents need to be linked to TMK to make sure purchaser is responsible for lien amount,

New water pump installed with safety valve to prevent pump operation when no water in tank.

Discussion regarding the number of signatures required on checks. Motion to require two signatures only when check exceeds \$500. Issuer cannot be signee. Motion by Mats, seconded by Phillis and approved by all. *but one.*

No more business.

Motion to adjourn approved.

Respectively submitted,



Linda Somers

Adjournment 5:15pm.

Next Meeting March 20, 2014, 4pm.