

**Hawaiian Ranchos Road Maintenance Corporation
Board of Directors Meeting Minutes
92-1347 Kohala Blvd., Ocean View, HI 96737
May 2, 2018**

In Attendance: Mats Fogelvik, Linda Somers, Tom Kraft, Phillis May, Sterling Quier, Gabe Hechler and Brian Lampron.
Excused: Tammie Ewers and Mike Gerbo.

Guests: Bob Werner, Kent Whipple, Jerry Halverson, Nancy Bondurant, and Mike Hardin.

President, Phillis May called meeting to order at 4:00 pm. Quorum determined.

Road Contract work complete.

New Office Computer will be purchased. Research is being done.

Internal Audit committee consisting of Phillis May and Bob Werner have met. They completed an audit of the 1st Quarter – all is in order.

Minutes: It was noted the minutes from the last meeting were previously reviewed via email. A motion was made by Brian, seconded by Mats. Approved.

Treasurer's Report: The report was submitted for file – no action needed. Past due notices mailed out May 1, 2018.

Road Maintenance Report: Tom presented an updated map of all the projects. Map of all major road repairs and there's a chart in development for future roadwork. We are accepting input from the community for upcoming road work and develop a priority list.

By Law Committee Report: Mats and Phillis met with the corporate attorney. He will review bylaws and suggest revisions. There are contradictions and we are trying to correct.

Other Issues:

- **Dates were proposed for the Newsletter and Annual Meeting.** Deadline to submit newsletter information is July 16, 2018 with a mail date no later than August 22, 2018. The Annual Meeting is scheduled for Saturday, October 20, 2018 – this is the 3rd Saturday per the bylaws. Proxies will be incorporated in this year's election. Phillis made a motion to make the proxies available upon request, Mats seconded. All approved.
- **People parking in the no-parking zone at the weekly swap meet.** Mike Hardin made suggestion how to use concrete oblong barriers that HOVE has available for sale. They can be staggered on both sides of the road. We need to check with Fire Chief and Police Chief to make sure this is feasible and to confirm the roadways are wide enough to accommodate and remain in compliance. Mike Hardin will follow-up and report to Sterling.
- **Cutting back trees/shrubs on easements.** Review policy and discuss procedure for notifying people and charging fees for clearing easements. Planning to inform people via the newsletter. Review current form and send via first class mail to residents. Intersections may require a larger cutback for visibility. Sterling and Ellen will work on updating the letter to clarify and make it easier to interpret. Table until have copy to review.
- **Complaints from non-owners using our roads and owners property to access beach.** No Beach Access and Private Road signs to be posted. They are currently on order. Will continue to work on investigating additional legal solutions.
- **Mike Hardin has talked with police it is illegal to remove boulders.** This will be investigated further.

Phillis made a motion at 4:54 pm to adjourn the meeting. It was seconded by Sterling. All in favor.

Respectfully submitted by Linda Somers.

Next Meeting: Wednesday, July 11, 2018 @ 4:00 pm.