

**Hawaiian Ranchos Road Maintenance
Board of Directors Meeting
November 9 at 5 pm HST**
Board and Members attended via Teleconference

**Meeting Minutes
Approved**

Call to Order. President, Roy Thornton, called the meeting to order at 5:20 pm. Meeting conducted under Robert Rules of Order.

Confirmation of Quorum. Present: Roy Thornton, Packy Taylor, Chris Pinnow, Mats Fogelvik, Phillis May, Mike Gerbo, Paul Scott and Gabe Hechler excused. Directors elect Kurt Holyk and Peter Bosted also attended. Quorum confirmed by Secretary.

Approval of Agenda. Roy motion to approve agenda as written. All in favor. Motion passed.

Welcome of Members. Members Attendance by teleconference audio link: Nancy Bondurant, Cheryl Vos, Jan Beck, Vette? Members asked to identify themselves in order to attend as meetings are members only.

Approval of Minutes. Roy made a motion to accept July 6th, Aug10 and Sept 26 Board minutes. All in favor. Motion passed.

Officers Reports

Treasurer's Report. Mats Fogelvik. Given and submitted to file.

FHB Checking

Balance at 1/1/20. **\$61,236.75**

Balance at 11/7/20. **\$65,596.75**

FHB Savings

Balance at 1/1/20. **\$5,000**

Balance at 11/7/2020. **\$200,000.00**

PayPal. **\$581.40**

Total Funds. \$266,178.15

Secretary Report. Updating Liens process and paperwork.

Committee Reports.

-Gates. Architect updating plans for submission to Planning department. Not sure if filed as of yet.

Roads. Budget to repair roads. Road Committee to determine scope of work and cost analyses for best plan to repair roads. Roy and Packy and Gerbo to coordinate projects.

Old Business Status

-Open - Foreclosures. 3 people owe \$9,000. Will review to determine possible foreclosure action. Open - Cleaning office. In progress.

- Completed - Peter Bosted completed inventory of road signage that needs replacing due to wear and tear and fading.

- Completed - Purchased 5 "No-Parking" signs to be used to mark certain east-west roads that access the 21 acre lots west of Ranchos. Signs to be spread out among side roads. Exact placement TBD. One sign for the Road Maintenance office.

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Approved page 2**

- Open - Insurance Claim for stolen property is being reviewed.
- Open - Three bids to paint the maintenance building.
- Other old business tabled for now.

New Business – 5 Min limit per item.

- Update - Police report filed regarding person(s) who tampered with Kohala gate controller so gate would not close. Problem has been fixed
- Motion - Roy made a motion to move 100K to a savings account at a different financial institution. Funds not to be used for legal purposes. Chris seconded. All in favor. Motion passed.
- Motion - Roy made a motion to move 100k into a checking account at a different financial institution to be only used for road maintenance. Not to be used for legal fees. All in favor Motion passed.
- Policy - Paving jobs will require 3 bids if possible. We will endeavor to do our best.
- Motion - A number of people have been attacked by loose dogs. Motion to purchase 10 signs that meet animal control specifications stating leash law for dogs. Chris seconded. All in favor. Motion passed.
- Motion - Roy motion to purchase 25 Stop signs. Mats seconded all in favor. Motion passed.
- Discussion to look at purchasing road maintenance vehicle / equipment and set scope of equipment to be purchased. Discuss best for community members/ roads. Motion to consider will be proposed at December meeting. Roy and Burt Auseth will work together on this item.

Adjournment and move to Executive Session.
Discuss legal matters. Bookkeeper position.

The meeting is adjourned at 6:05 pm

Next Board Meeting TBA. Like via teleconference.

Respectively submitted by Phillis May, Secretary